

LEICESTER QUAKER HOUSING ASSOCIATION
28 Queens Road Leicester LE2 1WP

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"quality housing, care and support for older people"

APPLICATION FOR EMPLOYMENT

POST:



YOUR APPLICATION WILL BE ASSESSED ON THE
INFORMATION YOU PROVIDE
PLEASE COMPLETE THE FORM AS FULLY AS
POSSIBLE
PLEASE PROVIDE ADDITIONAL INFORMATION
WHICH IS RELEVANT TO YOUR APPLICATION ON A
SEPARATE SHEET
C.V.'S WILL NOT BE ACCEPTED

*If you have any questions regarding the position, or in completing this form, please contact us
on 0116 2700748*

PRESENT EMPLOYMENT

Name and address of your present/most recent employer:

Details of post, including your responsibilities:

When did you start this job?

Current salary: £.....per hour/per week/per annum

Notice required:

PREVIOUS EMPLOYMENT - COVERING A MINIMUM PERIOD OF FIVE YEARS

Please give information about any breaks in your employment history

Start date	Finish date	Employer	Position

EDUCATIONAL DETAILS

QUALIFICATIONS & TRAINING

Please include any non-certificated or in-house training undertaken relevant to this application

Please study the job description and tell us how your experience and skills will enable you to carry out the duties of the post – continue on a separate sheet if necessary

DISCLOSURE OF CRIMINAL CONVICTIONS

The post requires the disclosure of all previous convictions ***including*** those 'otherwise spent'. Do you have any convictions which should be considered?

YES **NO**

If **YES**, please give details

HEALTH

Have you been absent from work for any period of more than seven days in the past five years?

YES NO

If **YES**, what was the reason for the absence?

Have you had more than five working days absence in the past twelve months?

YES NO

If **YES**, please give details:

REFERENCES

Give the names and addresses of two people able to supply you with a reference. **One reference must be from your present or last employer.** References may be taken up prior to interview. If you do not wish for references to be sought prior to interview, please state below. ***PLEASE PRINT***

1.
NAME:

ADDRESS:

.....

.....

POST CODE:

Tel No:

Contact name:

Relationship of referee

to yourself:

Contact prior to interview **YES/NO**

2.
NAME:

ADDRESS:

.....

.....

POST CODE:

Tel No:

Contact name:

Relationship of referee

to yourself:

Contact prior to interview **YES/NO**

CHECKLIST

Have you completed all sections of the application?

Have you completed the personal details form?